



महाराष्ट्र राज्य रक्त संक्रमण परिषद
State Blood Transfusion Council



State Blood Transfusion Council (Maharashtra)

Ravindra Annex, 5th Floor, Dinshaw Vacchha Road, 194, Churchgate Reclamation, Mumbai - 400020

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RAKTDAAAN
KAR KE DEKHO ACHHA LAGTA HAI

SBTC/Accounts/Desk 3/ file no. / 742/2025

Date: 04.07.2025

To,

**Sub: Quotation for appointment of Audit firm for SBTC and Sir J.J.
Mahanagar Blood Centre, Byculla, Mumbai**

Sir

The State Blood Transfusion Council is an autonomous body registered under Societies Act 1860 and under Bombay Public Trust Act 1950 under Public Health Dept. Govt. of Maharashtra. 100% grants are given by the Govt. of Maharashtra. The turn over is about 40.00Cr per annum.


2. We are also running one blood bank namely, Sir J.J. Mahanagar Blood Centre, Byculla. blood and blood components are issue round the clock from this blood bank. This blood bank is taking processing charges towards issue of blood and blood components. The turn over of this blood bank is about Rs. 10.00Cr per annum.

3. The sealed and superscribed quotation are invited from CA firms for auditing the annual accounts of the State Blood Transfusion Council and Sir J.J. Mahanagar Blood Centre for the year 2024-2025. The detailed scope of work is as under:

- a) Annual Audit of State Blood Transfusion Council and Sir J. J. Mahanagar Blood Centre, Byculla and combining balance sheet of both institutes and report thereon for the year 2024-2025.
- b) In addition to accounting practices, the Auditors shall also suggest measures for qualitative improvement in the working of State Blood Transfusion Council and Sir J. J. Mahanagar Blood Centre in his annual report.
- c) Filing of monthly, quarterly and annual returns of Income Tax, Professional tax, GST etc. for the for the year 2025-2026. (AY 2026-2027)
- d) Issue of Form no.16 (TDS Certificates) to the employees and contractors suppliers for the year 2025-2026. (AY 2026-2027)
- e) To render advice in the tax related matter like Income Tax, Service Tax, GST whenever required.

- f) Any other work/advice related to accounting matters assigned by the Asst. Director/Director from time to time
- g) The Auditors will have to audit the accounts of SBTC and SirJ.J. Mahanagar Raktpaedhi for the year 2024-2025 and submit report before 20th August, 2025 failing which penalty at the rate 0.5% of the cost of the work order per week shall be levied.
- h) There shall be quarterly visits for resolving issues and for any assistance therefor.

3. You are requested to the send your quotation duly sealed and superscribed as "Quotation for appointment of audit agency for SBTC and Sir J.J. Mahanagar Blood Centre, Byculla, Mumbai" on or before 11.07.2025 upto 3.00 pm. The quotation should contain detailed cost and terms and conditions. The certificate of GST / PAN number should also be provided alongwith quotation. Quotations received after this date will not be accepted. This quotation has also been displayed on our website www.mahasbtc.org


(Dr. Purushottam Puri)
Asst. Director,
State Blood Transfusion Council,
Mumbai

Scope of work

Annual Audit of SBTC and Sir J.J. Mahanagar Blood Centre, Byculla

Annual Audit of SBTC and Sir J.J. Mahanagar Raktapedhi

- a) Annual Audit of State Blood Transfusion Council and Sir J. J. Mahanagar Blood Centre, Byculla and combining balance sheet of both institutes and report thereon for the year 2024-2025.
- b) In addition to accounting practices, the Auditors shall also suggest measures for qualitative improvement in the working of State Blood Transfusion Council and Sir J. J. Mahanagar Blood Centre in his annual report.
- c) Filing of monthly, quarterly and annual returns of Income Tax, Professional tax, GST etc. for the for the year 2025-2026. (AY 2026-2027)
- d) Issue of Form no.16 (TDS Certificates) to the employees and contractors suppliers for the year 2025-2026. (AY 2026-2027)
- e) To render advice in the tax related matter like Income Tax, Service Tax, GST whenever required.
- f) Any other work/advice related to accounting matters assigned by the Asst. Director/Director from time to time
- g) The Auditors will have to audit the accounts of SBTC and SirJ.J. Mahanagar Raktpaedhi for the year 2024-2025 and submit report before 22nd September, 2025 failing which penalty at the rate 0.5% of the cost of the work order per week shall be levied.
- h) There shall be quarterly visits for resolving issues and for any assistance therefor.