



State Blood Transfusion Council (Maharashtra)

Ravindra Annexe, 5th Floor Dinshaw Vaccha Road, 194, Churchgate Reclamation, Mumbai-400 020 Tel. 022-22830216, Fax : 022-22854981

Advt. No.03/2020-2021

Advertisement for Chief Administrative Officer & Finance Officer on Contract Basis

The State Blood Transfusion Council is an autonomous body registered under Societies Act 1860 and as Trust under BPT Act 1950. The State Blood Transfusion Council invites application for the post of Chief Administrative Officer & Finance Officer in State Blood Transfusion Council, Mumbai to be filled in on contract basis initially for a period of 11 months which is extendable depending upon performance.

For details of qualification, experience, age limit, consolidated salary etc., the interested candidates may please see our website www.mahasbtc.org

The desirous candidates may submit their applications through email (sbtc@mahasbtc.com) alongwith the documents or send the same by post so as to reach SBTC office on the above address on or before **22nd April, 2021**

Director,
State Blood Transfusion Council, Mumbai



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The qualification, experience and upper age limit shall be as under:

Chief Administrative Officer:

Qualification : Should be Graduate and retired from Govt. Services or Semi Govt. Organization / Public Sector Organization as Class- I or Class II Officer. Should have minimum Administrative Experience of 15 years. Knowledge of Govt. rules and regulations essential.

Age limit: Not more than 62 years

Consolidated remuneration: As per GR of GAD dt.17.12.2016

Finance Officer

Qualification: B. Com. and MBA in Finance from recognized University
OR
B.Com. with CA (Inter) OR ICWA (Inter)

Experience: For candidates having degree in MBA Finance should have experience of 5 years in reputed organization preferably Govt. or Semi Govt.

For the candidates having qualification as CA (Inter) or ICWA (Inter) should have experience of 3 years in reputed organization preferably Govt. or Semi Govt.

Age limit: between 30 to 40 years (relaxable by 5 years for backward classes)

OR

A retired officer from Maharashtra Finance and Accounts Services Group- B Gazetted cadre or retired Group- B officer from AG Office or a retired Finance Officer from Public Sector

In case of retired Govt. / Semi Govt. employee from the office of AG or Finance Deptt. of the Govt. of Maharashtra, the condition of qualification as MBA Finance or CA (Inter or ICWA (Inter) will be relaxed. However, he / she needs to be Commerce Graduate. The retired Govt. / Semi Govt. employee will get remuneration as per GR of GAD, Govt. of Maharashtra dt. 08.01.2016.

Consolidated salary:

The selected candidate will get the consolidated remuneration of Rs. 50,000/- per month. The retired Govt. / Semi Govt. officer will get remuneration as per GR dt.08.01.2016 of the GAD of the Govt. of Maharashtra.

The desirous candidates may submit their applications in the following format through email (sbtc@mahasbtc.com) by uploading the necessary documents or send the same by post so as to reach SBTC office on the above address on or before

**Director,
State Blood Transfusion Council, Mumbai**

Application format

Application for the post of:.....

Candidates should
affix recent passport
size photograph and
sign thereon

Full name of the candidate :.....

Detailed address of the candidate :.....

.....
.....

Mobile no.:

Email ID:.....

Date of Birth: Age as on last date of application.....

Whether belongs to any reserve category:

(Mention details)

Education Qualification

Sr. no	Name of Degree / Diploma	Name of institute from where degree / diploma obtained	Year of passing	% of the marks obtained in final year	Remarks
1					
2					
3					
4					

(Please attach sheet if necessary)

Experience

Sr. no	Name of department / organization	Period of experience		Total Experience	Salary drawn
		From	To		
1					
2					
3					
4					

(Please attach sheet if necessary)

(In case of retired employee)

Designation / post held at the time of retirement:.....

(Attach copy of the retirement order)

Gross salary at the time of retirement with grade pay:

(Attach last salary certificate)

Whether getting pension: YES / NO

Amount of the pension:

(Attach copy of the pension order)

Whether facing any departmental enquiry / court case after retirement: YES / NO

If yes give details:.....

I solemnly declare that the above information is true to the best of my knowledge and if it is found false, my candidature will stand cancelled and I will not have any complaint about it.

Signature of the candidate

Place:

Date: